# BYOx AT WCC

## Bring Your Own Device

When purchasing a device online or at the store, please be aware of the school's minimum specifications. These specifications: relate to the suitability of the device to enable class activities, meet student needs and promote safe and secure access to the department's network.

If you already own a functioning laptop, it can be brought to school as a learning device. Please make sure it meets the recommended requirements. Contact our IT team to analyse your device if you need assistance.

## Recommended Requirements for Device Selection

- Windows 10 Operating System
- 8GB RAM
- Pentium Silver N6000, Intel i3 CPU or equivalent
- Internal SSD 128GB or greater
- Operating System Windows 10
- Wi-Fi connectivity (802.11n – minimum with 802.11ac – recommended)
- Battery – at least 6 hours working life
- Ports: USB, audio in/out, in-built microphone, VGA or HDMI, camera

## Recommended Inclusions

- Office 365 (free download for students)
- Case and bag for protection
- Windows defender (free) or Norton Anti-Virus
- Warranty and accidental damage protection

## Equity Program

The WCC Equity Program allows families who may be experiencing financial difficulties the ability to work with the school to provide a temporary device.

## WCC Recommends purchasing a laptop directly through www.dell.com.

If you're unsure which computer to buy, please contact the IT staff at:

byoxinfo@westerncapecollege.eq.edu.au

**IMPORTANT:**

Western Cape College is a Windows supported school. Limited support will be available for Apple devices.

Google Chromebooks are not supported.

**Locker Hire**

Lockers will be available for students to place their laptops in. This way the school can ensure a level of protection and storage for laptops during lunch times when the laptops won't be in use.

**Fee Provision of BYOx Program**

To participate in the BYOx program, parents and/or caregivers are required to make a contribution to offset the costs involved in the setup, support, and software licenses for the device. The items below are included as part the BYOx package:

| Item | Annual cost per student |
|------|------------------------|
| Access to filtered Internet connection within the School | Included |
| Access to the School printing system | Included |
| Locker use | Included |

**$20**\*\* per device will be charged annually as part of the Student Resource Scheme.

**School Support**

If you go to the WCC website https://westerncapecollege.eq.edu.au, open 'Subjects and Programs' under the Curriculum tab, you can find further information about BYOx. By clicking on 'BYOx', you will find documents that have been presented at the BYOx parent evenings. If you would like further information, please contact the IT team via email if you have any further questions. They are happy to answer any queries: BYOxInfo@westerncapecollege.eq.edu.au.

**Check List**

Use this check list to ensure you have prepared your BYOx device. Please ensure all boxes are ticked before proceeding to the User Agreement.

- ☐ Obtain a device
- ☐ Ensure it meets the minimum specification requirements
- ☐ Have an account set up with administrator status
- ☐ Have a password set up with the account
- ☐ Ensure the time zone is correct
- ☐ Ensure laptop has virus protection
- ☐ Ensure Office 365 is downloaded on the device
- ☐ Read and sign this charter to return form to IT Staff at WCC

# BYOx USER AGREEMENT

This Student BYOx Agreement form must be signed and returned to the school before the device will be authorised and connected to the school network. The student and parent or caregiver must carefully read this charter before signing it. Any questions should be addressed to the school and clarification obtained before the charter is signed. When you have returned the BYOx charter to the school office, you will be issued with an invoice.  Once your invoice has been paid your child can bring their laptop to the IT Department for the set up to be completed.

**The following is to be read and completed by both the STUDENT and PARENT/CAREGIVER:**

- I have read and understood the BYOx Parent Handbook at: https://westerncapecollege.eq.edu.au/curriculum/subjects-and-programs/byox

- I agree to abide by the guidelines outlined in the document.

- I am aware that non-compliance or irresponsible behaviour, as per the intent of the BYOx Document, will result in consequences relative to the behaviour.

- Accept responsibly for any loss, theft or damage that may occur to the device within the School and have insured the device.

- Agree to be invoiced **$20 annually** as part of the Student Resource Scheme for my child to access the BYOx Program, plus the cost of any optional software and additional printing.

- Hand this charter signed to the WCC IT staff so they can commence on-boarding the device.


**Student's name:**  _____**Year:** _____  **ID No** _____

**Student's Preferred Locker Combination (4 number lock):** _____

**Student's signature:**  _____ **Date:**   /   /

**Parent's/caregiver's name:** _____

**Parent's/caregiver's signature:** _____ **Date:**   /   /

**IT Representative name:**_____

**IT Representative Signature:** _____ **Date:**   /   /