



EXPRESSION OF INTEREST

Join Our Team - Tuckshop Convenor (Weipa Campus)

Western Cape College is looking for an energetic and innovative Tuckshop Convenor to bring fresh, healthy, and delicious food to our students and staff. If you love great food, exceptional service, and working as part of a team, we want to hear from you!

This is a part-time position; Western Cape College is willing to negotiate the rostered work times with the successful applicant. As this position is school based, the applicant will be required to work predominantly during school hours. It is expected that the number of hours each week will be consistent.

About the Role

As the Tuckshop Convenor you will:

- Oversee daily tuckshop operations, ensuring quality food and service
- Plan and prepare nutritious meals in a clean, hygienic environment
- Manage stock, place orders, and handle financial transactions
- Supervise tuckshop staff and promote a positive team environment
- Maintain high standards of food safety and compliance

What We're Looking For

We're after someone who:

- Delivers friendly, professional service to students, staff, and families
- Has strong numeracy, problem-solving, and attention to detail
- Works well independently and as part of a team
- Can manage stock, orders, and cash handling efficiently

Why Join Us?

- Flexible work arrangements within school hours
- Accrued time off during school holidays + 4 weeks annual leave
- Access to WCC's Employee Wellbeing Program

Mandatory requirement for this position is that:-

1. The successful applicant must have a food safety competency/certificate (or commitment to obtain)
2. The employee must have a current Working with Children Clearance (blue card) issued by Blue Card Services.
3. The successful applicant must also pass a Criminal History Check.

Interested? How to Apply

- Email your resume & two referees (one must be your current supervisor) to:
payroll@westerncapecollege.eq.edu.au

Enquiries regarding this position should be directed via email to
Jess Villari, jvill51@eq.edu.au