

# College Voice – Minutes of Meeting

<b>Executive Summary:</b>	The meeting focused on strengthening engagement between the school and families while sharing updates on key school initiatives. Major discussion topics included improvements to the teaching of reading, the review of the Student Code of Conduct, uniform policy considerations, and student safety both within the school and when travelling to and from campus. Online participants contributed questions regarding speech pathology support, behaviour expectations at the residential campus, student safety, and uniform/PPE access. A proposal was also introduced to establish a Safe School Travel Committee to address road safety and student travel concerns.
<b>Date/Time:</b>	Wednesday, 11 March 2026 @ 3.30pm
<b>Location:</b>	Secondary Admin Staffroom  Teams Meeting <a href="https://teams.microsoft.com/meet/43847215731476?p=ZsVPYTI2r23atWPnmh">https://teams.microsoft.com/meet/43847215731476?p=ZsVPYTI2r23atWPnmh</a>
<b>Attendees:</b>	As per sign in sheet: <ul style="list-style-type: none"> <li>• Executive Leadership Team and staff – 4 in person 1 online</li> <li>• Teaching Cohort - 0</li> <li>• Student Leadership Team - 2</li> <li>• Parents &amp; Community – 5 in person, 4 online</li> </ul>

## Agenda:

Item No.	Agenda Item	Time	Discussion  Output - Assign Tasks to who?
1	Opening and previous Action Updates	5	<p><b>Key Discussion Points</b></p> <ul style="list-style-type: none"> <li>• The meeting forms part of the College Voice engagement initiative aimed at strengthening communication and engagement with families and community members.</li> <li>• Meetings provide an opportunity to share school information, gather feedback, and identify topics for future discussions.</li> <li>• The previous meeting included discussion about potential uniform enhancements, particularly improvements to girls' shorts.</li> <li>• Uniform samples were expected but had not yet arrived in time for the meeting.</li> </ul> <p><b>Decisions Made</b></p> <p>- Review of the uniform samples will occur at the next meeting once they arrive.</p>

2	Uniform Enhancements Continued – Subject to Samples being available	15	Carried over
3	Teaching of Reading 2026 <ul style="list-style-type: none"> <li>Overview and presentation to be provided by Primary Principal</li> </ul>	15	<p><b>Key Discussion Points</b></p> <ul style="list-style-type: none"> <li>Improving student reading outcomes is a key strategic priority for 2026.</li> <li>The school is strengthening a consistent approach to reading instruction from early years through to junior secondary.</li> <li>The approach aligns with the Science of Reading and emphasises phonological awareness, structured synthetic phonics, decoding and word recognition, and vocabulary and comprehension.</li> <li>PLD (Promoting Literacy Development) is used as the core phonics program in the early years.</li> <li>MultiLit is used for targeted intervention for students requiring additional reading support.</li> <li>Assessment tools such as DIBELS are used to track reading progress.</li> <li>Families were encouraged to support reading at home through daily reading routines and exposure to everyday texts.</li> <li>Attendance, particularly in Prep–Year 3, is critical for reading development.</li> </ul> <p><b>Online Chat Contribution</b></p> <ul style="list-style-type: none"> <li>A question was raised regarding whether speech pathology services could be accessed via telehealth to support students requiring speech and language intervention. <b>Response:</b> WCC is actively working closely with Amy the School Pathologist.</li> </ul> <p><b>Decisions Made</b></p> <ul style="list-style-type: none"> <li>The school will continue implementing structured literacy programs and strengthening teacher capability in reading instruction.</li> <li>Opportunities to improve communication with families about reading support programs will be explored.</li> </ul>
4	Review of Student Code of Conduct – Behaviour Response Processes	15	<p><b>Key Discussion Points</b></p> <ul style="list-style-type: none"> <li>The Student Code of Conduct is currently under review as part of the required four-year cycle.</li> <li>Behaviour expectations are built around three key principles: Learning, Respect, and Safety.</li> <li>The school promotes a Positive Culture for Learning, focusing on teaching behaviour expectations.</li> </ul>

		<ul style="list-style-type: none"> <li>• Behaviour support operates within a multi-tiered system of support (MTSS) including universal, targeted, and intensive supports.</li> <li>• Strategies include counselling, behaviour monitoring systems, and Individual Student Support Plans.</li> <li>• Confidentiality requirements limit how much information can be shared about individual students.</li> </ul> <p><b>Online Chat Contributions</b></p> <ul style="list-style-type: none"> <li>• Questions were raised about how other students understand why some students receive additional support.</li> <li>• A parent asked about alternative supervision or education options for students who are excluded from school.</li> <li>• Suggestions were made to explore successful youth support programs previously implemented in regional areas such as Mount Isa.</li> <li>• A community member asked how the Student Code of Conduct and behaviour expectations apply at the residential campus.</li> <li>• Interest was expressed in understanding cultural awareness training for residential staff supporting students from different Cape York and Torres Strait communities.</li> </ul> <p><b>Decisions Made</b></p> <ul style="list-style-type: none"> <li>• The College will continue implementing the tiered behaviour support model.</li> <li>• Feedback received during consultation will inform the finalisation of the updated Student Code of Conduct.</li> </ul>
5	Review of Uniform Policy and incorporated consideration for Agenda Item from parent to consider options for Long Sleeve sun smart uniform option.	15 <p><b>Key Discussion Points</b></p> <ul style="list-style-type: none"> <li>• The school Uniform Policy requires fully enclosed footwear for safety reasons.</li> <li>• Some parents raised concerns about the cost of official uniform items and asked whether plain black shorts could be considered acceptable.</li> <li>• The school noted it prefers official uniforms but will work with families where cost is a barrier.</li> <li>• PPE such as boots is common due to the strong workplace safety culture within the community.</li> <li>• Community members discussed donating used uniforms or PPE to support other students.</li> <li>• Discussion included the possibility of introducing long-sleeve uniform shirts to improve sun protection.</li> <li>• Students noted that sports-style shirts are often preferred due to comfort and quick-drying material.</li> </ul>

			<p><b>Online Chat Contributions</b></p> <ul style="list-style-type: none"> <li>• Parents supported exploring long-sleeve uniform options for sun safety.</li> <li>• Suggestions were made to explore fishing-style shirts in school colours.</li> <li>• Ideas were raised about potential sponsorship from local businesses.</li> <li>• A question was asked about how PPE and specialised uniform requirements are supported for students at the residential campus, particularly those participating in vocational subjects.</li> <li>• Additional comments supported strengthening sunscreen use and sun safety education.</li> </ul> <p><b>Decisions Made</b></p> <ul style="list-style-type: none"> <li>• The school will investigate demand for long-sleeve uniform shirts.</li> <li>• Uniform fabric options may be reviewed to improve comfort in the local climate.</li> <li>• Sun safety education and routines will continue to be reinforced.</li> </ul>
6	<p><b>Late Item</b> – Safe School Travel (SafeST) Committee – Establishment Brief</p>	10	<p><b>Key Discussion Points</b></p> <ul style="list-style-type: none"> <li>• Concerns were raised regarding student safety when travelling to and from school.</li> <li>• Issues discussed included unsafe pedestrian crossings, congestion at drop-off areas, and students riding bikes or scooters without helmets.</li> <li>• The Department of Transport recommends establishing a Safe School Travel Committee to coordinate safety improvements.</li> <li>• The committee would include representatives from the school, parents, community organisations, police and local authorities.</li> </ul> <p><b>Online Chat Contributions</b></p> <ul style="list-style-type: none"> <li>• Concerns were raised about the safety of residential students walking between the residential campus and the school.</li> <li>• Participants strongly supported helmet use for bike and scooter riders.</li> <li>• Suggestions included possible infrastructure improvements such as a pedestrian overpass near the Shell area.</li> <li>• Parents expressed interest in joining the Safe School Travel Committee.</li> <li>• It was noted that Queensland law requires children under 16 not to ride electric scooters unsupervised.</li> </ul>

		<p><b>Decisions Made</b></p> <ul style="list-style-type: none"> <li>• The school will establish a Safe School Travel Committee with meetings expected once per term.</li> <li>• Information about joining the committee will be shared with families.</li> </ul>
7	<p>Next meeting and Agenda Items</p> <ul style="list-style-type: none"> <li>• Date: 25</li> </ul>	<p><b>Key Discussion Points</b></p> <ul style="list-style-type: none"> <li>• Participants valued the opportunity for open discussion through College Voice meetings.</li> <li>• Online participation supported broader community involvement.</li> <li>• Parents suggested publishing meeting schedules for the term.</li> <li>• Requests were made to hold meetings in locations such as Mapoon or at the residential campus.</li> <li>• Request to include on future agenda advise on access to support for students with Neurodiverse</li> <li>• Clarification was requested regarding whether future meetings referenced would relate to College Voice discussions or Safe School Travel Committee meetings.</li> </ul> <p><b>Decisions Made</b></p> <ul style="list-style-type: none"> <li>• The school will continue hosting regular College Voice meetings.</li> <li>• Consideration will be given to hosting meetings in additional locations where possible.</li> <li>• Community suggestions will inform future meeting topics.</li> </ul>